Regulations for self-service photography in Special Collections Reading Room (Reading Room West) and in Danish National Art Library – Study room Søborg

1) You are permitted to photograph materials belonging to The Royal Library with your own camera within the limits that are imposed by:
   a) the physical condition of the material
   b) the Copyright Act
   c) the Danish Archives Act
   d) possible provisos

2) You may take photographs with your own camera at the Royal Danish Library’s reading rooms provided you have obtained permission from the staff on duty. You may not take photographs of the staff or other researchers.

3) Photographs must be taken on the assigned place. The camera must be put on silent. You are not allowed to use flash, mount, or behave noisily. You are not allowed to use a scanner.

4) The user must follow the general instructions as to the handling of the material (use of gloves, book cradles, etc.).

5) The staff is authorized to stop or ban photography on grounds of other users’ peace to work, the state of material, as precautionary measures, or for other reasons at any time.

6) It is the responsibility of the user to refer correctly and unambiguously to the material and state that the material is located in the collections of Royal Danish Library.